



毅勤小学

ENDEAVOUR PRIMARY SCHOOL

10 ADMIRALTY LINK SINGAPORE 757521 TEL : 64824650 FAX : 64824670 EMAIL: endeavour_ps@moe.edu.sg

Letter from the Principal

6 January 2022

Dear Parents

Wishing everyone a most joyous, blessed and healthy 2022! We hope that you managed to spend quality time with your children during the recent school vacation. We would like to extend a special welcome to parents of our new P1 cohort to our EDP family.

1) Student's Handbook

All students will be given a copy of the student's handbook. The handbook contains important and useful information for students and parents. Please note that the handbook also serves as a channel for communication between parents and teachers and as a diary for students to record their timetable, homework and instructions. Please do take some time to go through our school's rules and regulations as well, especially for parents who are new to our school.

2) TraceTogether (TT) tokens

Parents are requested to remind their child(ren) to **bring their TT tokens to school every morning**. Contact Tracing will be done via TT tokens and students must show their TT tokens to their form teachers every morning in class after flag-raising. Parents can collect TT tokens for their children from any Community Centre/Club. If the tokens are no longer working, replacements can also be obtained from CCs and selected malls. Details can be found at token.gowhere.gov.sg

3) Safe Management Measures (SMM)

The SMM that were in place for Term 4, 2021 will continue. Our school will ensure that these safe management measures are in place to keep our students and school safe:

- Visual screening will continue for all students and staff. There will be no flag-raising ceremony in the parade square and students are to proceed directly to class.
- Temperature-taking exercise for students will take place after flag raising in the classroom. Should students stay back in the afternoon for lessons, a second temperature-taking exercise will take place before their lessons begin.
- All staff are also required to have their temperature taken daily twice daily, once in the morning and another in the afternoon before they commence afternoon lessons.
- Schools will clean high-touch surfaces more frequently and disinfect the premises daily.
- Students and staff are required to wear their masks at all times except for meals, short mask-breaks and PE lessons. It would be good if your child(ren) can bring extra face masks to school in case there is a need to change them especially if they are soiled or if the ear straps were to snap.
- Students will practise frequent hand washing throughout the school day and practise wipe down of tables and shared equipment after use.
- Intermingling across classes and levels will be minimised.
- Mass activities such as assemblies will continue to be suspended.
- All external activities such as learning journeys will also continue to be suspended.
- There will be fixed exam-style seating in classrooms and spaced seating in canteens or alternative venues.

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- To ensure that there are sufficient seats in the canteen due to social distancing measures, we will continue to have 6 recesses so that there is no inter-level mingling. Designated tables will continue to be assigned for the classes.

4) Opening Hours of School Side-Gates

To ensure the safety and security of our students, the school side-gates (Gate C and Gate D) are closed during school hours. The school main gate (Gate A) at the Security Post is open from 6.30 am to 6.30 pm. Please note that side gates are open before and after school hours for arrival and dismissal as follows:

	Gate C	Gate D
Before school hours (morning)	6.45 - 7.35 am	Not open
After school hours (afternoon)	1.20 – 2.00 pm	1.20 – 2.00 pm
After remedial lessons (Monday & Thursday afternoon)	3.00 – 3.30 pm	Not open
After CCA (Tuesday & Friday afternoon)	4.00 – 4.30 pm	Not open

5) CCA for P4 to P6

The two main days set aside for CCA will be Tuesday and Friday (2.00 pm to 4.00 pm). A few CCAs will be conducted at a later time slot of 3.30/3.45 pm to 5.30/5.45 pm on other days. The CCA schedule will be put up on the CCA Notice Board as well as the School's Website.

Do take note that there will be a blended approach to the conduct of CCAs: Some will be virtual while others will be face-to-face (for selected levels). The CCA teachers will keep parents informed.

6) Drop-Off and Pick-Up by Parents who drive

If you are driving your child to school, please note the drop-off procedures in the morning as follows:

- Between 7.00 am and 7.35 am, parents can drive into our school premises and drop off their child at the designated Alighting Point in front of the school's porch. Please be considerate to other drivers by getting your child ready to alight quickly and safely, when you stop at the Alighting Point. Do not overtake at the main gate and refrain from parking at the limited staff car park lots as well as the bus bay. Do be careful and patient and drive out of Gate B in an orderly way.
- At and after 7.35 am, the vehicle gate will be closed and parents are to drop off their children at Gate A (Security Post). Students who are late will wait at the Security Post and join their classes after the flag-raising ceremony.

If you are driving to pick up your child from school, please note the pick-up arrangements as follows:

- At school dismissal time, please do not drive into the school premises as the school buses are waiting for our students in the carpark. Parents are strongly encouraged to park their vehicles at nearby public carparks and take a short walk to school to pick up children. You could park at Blk 404A, which is right next to sheltered Gate C and arrange for your child to meet you there. For safety reasons, you are advised not to park your vehicle along the main road to wait for your child.
- After dismissal time and when all the school buses have left the school premises, parents can drive into the school to pick up their children.

The above procedures and arrangements will facilitate the safe arrival and dismissal of our students and ensure smoother traffic flow within and outside the school. We seek your support and cooperation.

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7) Weekly Schedule for Year 2022

Below is the weekly schedule for year 2022 for your reference.

Activity	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival and Morning Assembly	<ul style="list-style-type: none"> 7.20 am: Students to proceed directly to class for flag raising. (If students arrive before 7.00 am, they are to proceed to the canteen. If students arrive after 7.00 am, they are to proceed directly to their classrooms). 7.35 am: Flag-raising and Pledge-taking in class, followed by temperature taking. 7.45 am: Start of first period 				
Recess	1) 8.30 – 9.00 am 2) 9.00 – 9.30 am 3) 9.30 – 10.00 am	: Primary 4 : Primary 5 : Primary 1	4) 10.00 – 10.30 am 5) 10.30 – 11.00 am 6) 11.00 – 11.30 am	: Primary 2 : Primary 3 : Primary 6	
Endeavour Programme for Active Learning (EPAL) for P1 and P2			11.30 to 1.30 pm (for P1)	11.30 to 1.30 pm (for P2)	
Snack Break of 10 minutes (Students to bring a healthy snack to be consumed in class)	P3 & P6 : 9.00 am P4 & P5 : 11.00 am P1 & P2 : 12.00 pm				
Dismissal	P1 (only for first two weeks i.e. Mon 4 Jan to Fri 14 Jan 2022) To help P1 students get used to dismissal routines, there will be staggered dismissal timing for P1 classes only for the first two weeks i.e. 4 Jan to 14 Jan: 1) 1 Harmony, 1 Diligence and 1 Responsibility : 12.50 pm 2) 1 Respect, 1 Compassion and 1 Integrity : 1.00 pm 3) 1 Innovation, 1 Perseverance, P1 ML (Malay Language) and P1 TL (Tamil Language) classes: 1.10 pm P1 : 1.20 pm * (this will only take effect only from Mon 17 Jan 2021 for all P1 classes) P5 : 1.25 pm P3 & P4 : 1.30 pm P2 & P6 : 1.35 pm				
Academic Support Programme (Remedial lessons for small groups of students). *In Sem 2, for P6 students, Supplementary lessons will replace Remedial lessons and a new schedule will be given to all P6 students in Term 2.	Odd Weeks (P5 & P6): 2.00 – 3.00 pm (Maths) Even Weeks (P5 & P6): 2.00 – 3.00 pm Science			Odd Weeks (P5 & P6): 2.00 – 3.00 pm (English) Even Weeks (P5 & P6): 2.00 – 3.00 pm (Mother Tongue)	
Foundation Math and Foundation EL lessons (for P5 & P6)	Foundation Math (P5 & P6) 2.00 to 3.00 pm			Foundation EL (P5 & P6) 2.00 to 3.00 pm	
Higher Mother Tongue lessons (For P5 and P6 HMT students)				HMT 2.00 to 3.00 pm	
Main CCA Days (for most CCAs)		2.00 to 4.00 pm			2.00 to 4.00 pm.
Additional CCA Days (for a few CCAs and additional training)	3.30 to 5.30 pm	3.45 to 5.45 pm		3.30 to 5.30 pm	3.45 to 5.45 pm

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Punctuality is a virtue that we should inculcate in our students and we would like to appeal to all parents to have your child in school by 7.35 am on a daily basis.

8) School Attire

As all students will continue to put on a face-mask throughout the day in light of the continuing COVID-19 situation, they are permitted to wear PE attire on a daily basis.

9) Key Activities for Term 1

For key activities in Term 1, please refer to the attached table. Over the next few weeks, the school website will be updated with information for 2022. Please visit the website over time for more information.

Date	Key Event/Activity
21 Jan (Fri)	Parents' Briefing & Networking for P5 & P6 via Zoom (2.30 – 4.15 pm)
31 Jan (Mon)	Chinese New Year Celebrations. Staggered dismissal: 9.45 am – P1 9.50 am – P5 9.55 am – P3 & 4 10.00 am – P2 & 6
1 Feb (Tue)	Chinese New Year Day 1
2 Feb (Wed)	Chinese New Year Day 2
14 Feb (Mon)	Rainbow Day 1: Total Defence Day. Virtual commemoration.
18 Feb (Fri)	Parents' Briefing & Networking for P3 & P4 via Zoom (2.30 – 4.15 pm)
25 Feb (Fri)	Parents' Briefing & Networking for P1 & P2 via Zoom (2.30 – 4.15 pm)
11 Mar (Fri)	Last school day for Term 1
12 Mar (Sat) to 20 Mar (Sun)	Term 1 School Holidays

10) Briefing cum Networking sessions for P5 & P6 Parents (21 Jan 2022)

The schedule for the virtual Briefing cum Networking sessions for P5 and P6 Parents is as follows:

Dates	2.30 – 3.15 pm	3.15 – 3.30 pm	3.30- 4.15 pm
Fri 21 Jan	P5 Networking with Form Teacher and Co-Form Teacher	Screen break, logging into next session	P5 briefing by School Leaders and HODs
	P6 briefing by School Leaders and HODs		P6 Networking with Form Teacher and Co-Form Teachers

More information on the Zoom details will be shared with parents via Parents Gateway nearer the briefing date. For parents who are not able to attend the session, we will upload the slides to our school's website and parents can contact the relevant staff for clarifications.

11) Parents Support Group (PSG)

The EDP PSG is a support group created by parents, for parents. If you would like to join the PSG, please go to <https://go.gov.sg/edppsg22>. Joining the PSG is a great opportunity for parents to better their child in their educational journey, get to know other parents and forge stronger partnerships with the school.

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12) Social Responsibility (in light of the COVID-19 situation):

- a) Students who are unwell are to seek medical treatment, stay home to rest and come back to school only when they have recovered.
- b) Students who are placed on HRW are to follow the HRW protocol strictly and report to school only if their ART test is negative. The ART test is to be taken on the morning before they report to school.



Health Risk Warning (HRW)

For close contacts of a COVID positive case, including household members of cases, who have received a HRW SMS

Day	What to expect	
1	 <p>Receive Health Risk Warning (HRW) via SMS</p> <ul style="list-style-type: none"> Acknowledge receiving the SMS at go.gov.sg/hrw You are legally required to self-isolate immediately and take an ART self-test within 24 hours. Submit your result at go.gov.sg/agsubmit <p><i>If negative, you can continue with normal activities for the day. However, you should still complete the 7-day monitoring period.</i></p>	
2		
3		 <p>If you need to leave your house, you must do an ART self-test once per day before leaving your house.</p>
4		 <p>If ART result is negative You can leave the house and continue normal activity. Take another ART the next day you need to leave the house. You should still complete the 7-day monitoring period.</p>
5		 <p>If ART result is positive Visit go.gov.sg/artpositive for next steps.</p>
6		
7	 <p>Do a final ART test If negative, you can resume normal activities. If positive, visit go.gov.sg/artpositive for next steps.</p>	

• ART kits can be retrieved from vending machines

Taken from: <https://www.covid.gov.sg/exposed/hrw>

We seek your co-operation to help us keep our school safe so as to avoid any possible transmission of the COVID-19 virus in our school.

Together we endeavour all the way!



Mr Thomas Koh
Principal